

Department of Labor and Employment  
PROFESSIONAL REGULATION COMMISSION  
Regional Office XI  
Calamansi Street corner 1st Street, Juna Subdivision, Matina, Davao City

ANNUAL PROCUREMENT PLAN FOR FY 2023-NON CSE  
CHANGES WITHIN SECOND SEMESTER

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000, 310100100001000, 310100100002000, 310200100001000, 310200100003000, 310200100004000	Common Use Supplies and Equipment- Not Available at PS-DBM	PRC Region XI	No	Shopping- Ordinary/Regular Office Supplies and Equipment (Sec.52.1.b)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	1,207,949.90	1,207,949.90		Procurement of Various common use office supplies, Janitorial Supplies and Materials, Various medicine and first-aid supplies
310100100002000	Common Use Supplies- Not Available at PS-DBM	PRC Region XI	No	Direct Contracting (Sec. 50)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	797,870.00	797,870.00		Procurement of Inks and Master Rolls for Riso and Duplo that are NOT AVAILABLE at PS-DBM
100000100001000, 310100100001000, 310100100002000, 310200100001000,31030 0100001000	Common Use Supplies and Equipment- Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	504,165.03	504,165.03		Procurement of Car Supplies and Accessories, Bedding Essentials, Electrical Supplies, Various Inks and Toners, Drum Unit, Purified Drinking Water, ICT Parts and Accessories, General Services Supplies and Materials and other supplies such as Dater, Rubber Stamp, Corrugated Box, Key Duplication, Tarpaulin, Wooden Pallet, Plastic Crate, Curtains, Curtains Rods, Sintra Sign Board and LED wall clock

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000, 310200100001000, 310300100001000, 310200100002000, 310100100001000	Semi-Expendable Office Equipment, Furniture and Fixture, Other Machinery, Equipment, Communication Equipment and Information and Comm Technology Equipment - Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	1,578,055.60	1,578,055.60		Various semi-expendable office equipment, furniture & fixture, and other machinery & equipment, communication equipment and .Information and Comm Technology Equipment to be purchased that are NOT AVAILABLE at PS-DBM
100000100001000	Trainings and Seminar Expenses	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	489,200.00	489,200.00		Various trainings, seminars and activities of PRC RO XI for the year 2023 ( Gender Sensitivity Training, GAD Agenda, GAD Planning and Budgeting Workshop for CY 2023
100000100001000, 310100100001000	Fuel, Oil and Lubricant Expense	PRC Region XI	No	NP - 53.14 Direct Retail Purchase	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	GoP	403,200.00	403,200.00		POL requirements of PRC RO XI service vehicles and other machineries.



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000, 310100100002000	Representation Expense	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	GoP	482,800.00	482,800.00		Conduct of Ground Breaking Ceremony and OSC Digos Opening and PRC Week celebration  Provision of Meals and Snacks for PRC Week Preparation  Meals for the participants of Parada Dabawenyo 2023  Provision of Meals and Snacks for Reorientation Writeshop on Preparing the Commission Planning Reportorial Documents  Meals and Snacks for the Orientation of Examination Personnel for the Conduct of Various Licensure Examinations  Procurement of Snacks on 16 June 2023 (Motorcade) in the Celebration for the PRC 50th Founding Anniversary in Davao
'100000100001000	Representation Expense	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	4th Quarter of 2023	4th Quarter of 2023	4th Quarter of 2023	4th Quarter of 2023	GoP	336,800.00	336,800.00		Procurement of Assorted Goods for the Conduct of Fiscal Year (FY) 2023 PRC Christmas Program  Procurement of Meals for the conduct of Fiscal Year 2023 Strategic Planning and Direction Setting  Procurement of Corporate Jacket for the conduct of Fiscal Year 2023 Strategic Planning and Direction Setting  Procurement of Customized Planner for the conduct of Fiscal Year 2023 Strategic Planning and Direction Setting
100000100001000	Janitorial Services	PRC Region XI	Yes	Public Bidding	11/8/2022	12/1/2022	1/1/2023	1/2/2023	GoP	1,008,000.00	1,008,000.00		Janitorial Services for January to September 2023

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Janitorial Services	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	9/21/2023	9/29/2023	9/29/2023	9/30/2023	GoP	310,019.58	310,019.58		Janitorial Services for October - December 2023
310100100002000, 100000100001000	Rental Expense- Vehicle Rental	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	400,400.00	400,400.00		Vehicle Rental for examination, Inspection and Monitoring and other PRC activities Van Rental for Tree Growing Activity in celebration of the 50th Founding Anniversary
310100100002000	Rental Expense- Vehicle Rental	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	9/6/2023	9/12/2023	9/12/2023	9/15/2023	GoP	193,650.00	193,650.00		Vehicle Rental for Various Licensure Examinations



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
310100100002000	Rental Expense- Vehicle Rental	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	10/8/2023	10/24/2023	10/24/2023	10/25/2023	GoP	79,525.00	79,525.00		Procurement of Transportation for Various Licensure Examination (October - November 2023)
310100100002000	Rental Expense- Vehicle Rental	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	11/23/2023	11/30/2023	11/30/2023	12/7/2023	GoP	8,500.00	8,500.00		Procurement of Transport Services for Radiologic Technologists and X-Ray Technologist LE on 11-12 December 2023
100000100001000	Security Services	PRC Region XI	No	Public Bidding	11/17/2021	12/7/2021	1/6/2022	1/7/2022	GoP	2,600,000.00	2,600,000.00		Previously Procured through Public Bidding January 2022 to December 2024 with 3 year MYCA-BMB-B-21-0000061 dated November 3, 2021

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Other General Services RMOOE	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	GoP	95,293.25	95,293.25		ISO 9001:2015 Consultancy services Installation of CCTV Camera in Digos Off-site Service Center  Repair and Renovation of Male and Female Comfort Rooms at Confidential Printing Rooms  Installation of Electrical Power at Confidential Printing Room  Procurement of Labor and Materials For The Decoration of Venue within Davao City  Labor and Installation of CCTV for Digos  Procurement of Rental of Lights and Sound System to be used for the opening of PRC's 50th Anniversary  Procurement of Other General Services - Documentation Services  Procurement of Two Hundred (200) AM snacks and Lunch on 09 June 2023 for the Medical Mission in the Celebration of the PRC 50th Anniversary in Davao City



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Other General Services- RMOOE ISO 9001:2015 standards (DTI-BPS)	PRC Region XI	No	Agency to Agency (Sec.53.5)	N/A	N/A	N/A	N/A	GoP	1,000.00	1,000.00		ISO 9001:2015 standards (DTI-BPS)
100000100001000	Repair and Maintenance - Furniture and Fixture	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	50,000.00	50,000.00		Various repairs to be made/done on furniture and fixtures.
100000100001000	Repair and Maintenance - Furniture and Fixture	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	7/31/2023	8/4/2023	8/4/2023	8/25/2023	GoP	125,000.00	125,000.00		Repair and Maintenance of Application Section, Regulation Section and Office of the Chief of Licensure and Registration Division

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Repair and Maintenance - Furniture and Fixture	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	8/10/2023	8/15/2023	8/15/2023	8/25/2023	GoP	9,000.00	9,000.00		Repair of Glass Window for the Office of the Chief of Licensure and Registration Division
100000100001000	Repair and Maintenance - Furniture and Fixture	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	8/23/2023	09/04/2023	9/4/2023	9/12/2023	GoP	24,500.00	24,500.00		Repair of Archives and Records Gutter
100000100001000	Repair and Maintenance - Office Equipment	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	50,000.00	50,000.00		Various repairs to be made/done on office equipment.
100000100001000	Repair and Maintenance - Information and Communication Technology (ICT) Equipment	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	80,000.00	80,000.00		Various repairs to be made/done on ICT equipment.



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Repair and Maintenance - Machinery	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	50,000.00	50,000.00		Various repairs to be made/done on office machinery.
100000100001000	Repair and Maintenance - Other Machinery and Equipment	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	10,000.00	10,000.00		Various repairs to be made/done on office other machinery & equipment.
100000100001000	Repair and Maintenance - Motor Vehicle	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	300,000.00	300,000.00		To cover the scheduled preventive maintenance of PRC RO XI service vehicles.
100000100001000	Rental Expense - Lease of Venue	PRC Region XI	No	Negotiated Procurement- Lease of Venue, under (Sec. 53.10 )	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	GoP	688,000.00	688,000.00		Lease of Venue for the Conduct of PRC Assessment for the First Quarter Performance and Strategic Planning cum Team Building Activities on 02-03 July 2023  Procurement of venue inclusive of heavy snacks for three hundred (300) pax on 16 June 2023 in the Opening Program in celebration for the PRC 50th Founding Anniversary in Davao City

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Rental Expense - Lease of Venue	PRC Region XI	No	Negotiated Procurement- Lease of Venue, under (Sec. 53.10 )	7/14/2023	7/17/2023	7/17/2023	7/17/2023	GoP	108,000.00	108,000.00		Procurement of Lease of Venue with Meals for 30 pax and 4 days
100000100001000	Rental Expense - Lease of Venue	PRC Region XI	No	Negotiated Procurement- Lease of Venue, under (Sec. 53.10 )	8/1/2023	8/8/2023	8/8/2023	8/9/2023	GoP	483,000.00	483,000.00		Lease of Venue with Room Accommodation and Full Board Meals for ISO:9001:2015 Training Course on Documentation and Auditing of Quality Management System on August 09 to 11, 2023 and October 02 to 04, 2023
310100100002000	Rental Expense- Venue Rental	PRC Region XI	No	Public Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	GoP	6,292,000.00	6,292,000.00		Rental of Venue for Computer-Based Licensure Examinations and other Regular Licensure Examinations of PRC Regional Office XI - Davao
310300100001000	Semi-Expendable Office Equipment Comm Technology Equipment - Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	GoP	416,000.00		416,000.00	Supply and Delivery of Kensington Lock for CBLE
100000100001000	Semi-Expendable Office Equipment - Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	8/15/2023	8/23/2023	8/23/2023	08/31/2023	GoP	127,680.00	127,680.00		Supply, Delivery and Installation of Brand New Heavy Duty Air Coolers




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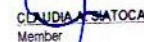
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					Advertisemen t/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
310100100002000	Semi-Expendable Office Equipment - Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	8/25/2023	9/20/2023	9/20/2023	10/3/2023	GoP	494,088.00		494,088.00	Supply, Delivery and Installation of Brand New Airconditioning Units for CBLE
100000100001000	Semi-Expendable Office Equipment - Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	10/16/2023	10/24/2023	10/24/2023	11/8/2023	GoP	245,000.00		245,000.00	Procurement and Delivery of Heavy-duty Departmental Shredder
310100100002000	Semi-Expendable Office Equipment - Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement (Sec.53.9)	8/23/2023	9/4/2023	9/4/2023	9/12/2023	GoP	22,088.20	22,088.20		Supply and Delivery of Water Dispenser for CBLE
GRAND TOTAL										20,070,784.56	18,915,696.56	1,155,088.00	

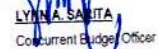
Prepared by: RBAC Secretariat

  
ALAIN SORRI JULIO  
RBAC Secretary

  
MAE ANGELA A. AVILES  
Member

  
CLAUDIA A. MATOCA  
Member

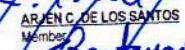
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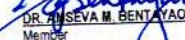
  
LYNN A. SANITA  
Concurrent Budget Officer

  
DIOSCORO P. MAHINA  
Regional Accountant

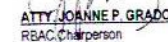
Recommending Approval:

  
TERESIA MATA-MARANON  
Vice-Chairperson

  
ARJEN C. DE LOS SANTOS  
Member

  
DR. INSEVA M. BENTAYAO  
Member

  
GIL FAJARDO  
Member

  
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RBAC Chairperson

  
MARIA C. JADLOC  
Member

  
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Member

Approved by:

  
RAQUEL R. ABRANTES  
Regional Director / HOPE